

# Sonoran Desert Willow Estates

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## Homeowners Association

Board of Directors Meeting  
October 19<sup>th</sup>, 2023, at 6:30 PM  
Mica Mountain High School

Board members present were George Collaco, Denise Decker, Jill Wells, and Linda MacGregor. Michael Gauvin was not present. Chris Barlow represented Platinum Management.

- I. Call to Order:**  
The meeting was called to order at 6:30 PM by President George Collaco
- II. Verification of Quorum**  
A quorum was verified with four of five board members present.
- III. Approval of Meeting Minutes**  
The board meeting minutes from September 21, 2023, were reviewed. A motion was made, seconded, and unanimously passed to approve the meeting minutes as written. (Collaco/Decker)
- IV. Financial Report**  
The financials from September 2023 were reviewed. A motion was made, seconded, and unanimously passes to accept the financials as presented. (Collaco/Wells)
  - Billing needs to be reviewed for improper coding of expenses for the year to generate an accurate Budget vs Actual.
- V. Management Report**  
Chris Barlow gave a report to the Board of Directors on duties performed.
- VI. Old Business**
  - **Budget 2024**– The chart of accounts needs to be more specific about expense categories.
  - **Tree/Sidewalk** – This project has been completed.
- VII. New Business**
  - **Curb strip** – Platinum will reach out to attorney to determine responsibility to maintain.
  - **Paint Pallet** – Platinum will provide similar HOA policies for reference.
  - **Assessment and Enforcement Policy** – Both policies were reviewed for clarity.
  - **Halloween Party** – a motion was made, seconded, and unanimously approved to authorize a budget of \$1000 for the goods and services for the event. (Collaco/Wells)
- VIII. Homeowner Forum**
- IX. Establishment of Next Meeting and Agenda Items**  
Board of Directors Meeting November 16<sup>th</sup>, 2023, at 6:30 pm Mica Mountain High School
- X. Adjournment**  
With no further business, the meeting was adjourned at 7:36 pm

Respectfully submitted.  
Chris Barlow, CMCA  
Association Manager  
For the Sonoran Desert Willow Estates Association