

SONORAN DESERT WILLOW ESTATES HOMEOWNERS ASSOCIATION

P.O. BOZ 14198 | TUCSON, AZ 85732 | PHONE: (520) 623-2324 | FAX: (520) 722-5039

BOARD OF DIRECTORS MEETING

June 20, 2024, AT 6:30PM
MICA MOUNTAIN HIGH SCHOOL
10800 E VALENCIA RD
TUCSON, AZ 85747

Meeting Minutes

I. CALL TO ORDER & VERIFICATION OF QUORUM

- a. *The meeting was called to order at 6:30 PM, by President George Collaco*
- b. *Quorum was verified with 3 of the 4 current Board of Director members present in person*
 - i. *Members present: Michael Gauvin, Denise Decker, George Collaco*
- c. *Notable absences*
 - i. *Linda MacGregor*
 - ii. *Jill Wells*
- d. *Lyndsie Heck was present, representing Platinum Management.*

II. APPROVAL OF MEETING MINUTES

- a. **MAY 16TH 2024 BOARD OF DIRECTORS MEETING MINUTES**
 - i. *A motion was made to accept minutes as written. Motion was seconded. (Collaco/Gauvin)*
 - ii. *No discussion/questions.*
 - iii. *All in favor. Motion carries.*
- b. **MAY 29TH 2024 SPECIAL BOARD OF DIRECTORS MEETING MINUTES REGARDING PAINT PALLET**
 - i. *A motion was made to accept minutes as written. Motion was seconded. (Collaco/Decker)*
 1. *No discussion/questions.*
 - ii. *All in favor. Motion carries.*

III. FINANCIAL REVIEW

- a. **MARCH THROUGH MAY 2024 FINANCIAL REPORT**
 - i. *George Collaco gave a report on the financials for the community.*
 1. *Financials will be available to homeowners to view on the website*
 - ii. *A motion was made to accept the financials as presented. Motion was seconded (Gauvin/Decker)*
 - iii. *All in favor. Motion carries.*

IV. MANAGEMENT REPORT

- a. **MARCH 14, 2024- MAY 15, 2024**
 - i. *Lyndsie Heck, Platinum Management presented a report on managerial occurrences.*
 1. *A notable decrease in citation letters mailed to the community. This was noted as a result that combines both compliance from homeowners and more utilization of email (instead of USPS) to notify homeowners of their presence on the citation report.*
 - ii. *A motion was made to accept the report as written. Motion was seconded. (Collaco, Gauvin)*
 - iii. *All in favor. Motion carries.*

V. OLD BUSINESS

- a. **LANDSCAPING MAINTENANCE BID FROM COPPER STONE**
 - i. *A motion was made to table discussion of the Copper Stone Bid until more bids are received. Motion was seconded (Collaco, Mike)*
 - ii. *All in favor. Motion carries*
- b. **LANDSCAPING CREW RFP WALKTHROUGH**
 - i. **DATES & TIMES**
 - ii. *Lyndsie to schedule walkthrough with LandTamers, AAA, and Santa Rita in coordination with Mike and George.*
 - iii. *Bids will be received no later than July 15th.*

VI. NEW BUSINESS

a. AS BROUGHT FORTH

i. *Garage Doors*

1. *A motion was made to have Lyndsie reach out to legal regarding the CCR provision about garage door paint color. Motion was seconded. (Collaco, Decker)*
2. *All in favor. Motion carries.*
 - a. *Lyndsie to reach out to the board if the cost to research exceeds retainer.*

ii. *Paint Forms*

1. *A motion to approve the ARC Paint Forms as presented was made. Motion was seconded. (Gauvin, Collaco)*
 - a. *If paint forms can be made into a digital format, they will be placed on the website. The format would be similar to the inquiry/comment submissions*
 - b. *Fillable paint forms will also be made available to homeowners. PMI to work on this.*
2. *All in favor. Motion carries.*

iii. *Board Packets*

1. *A motion was made to forgo traditional Board Packets going forward. Motion was seconded. (Collaco, Decker)*
 - a. *Board packets will be digitized, without dividers.*
 - b. *Lyndsie to send pdf with topic clickable links from agenda.*
2. *All in Favor. Motion carries.*

VII. OPEN FORUM

- a. *There were no homeowners in attendance*

VIII. ESTABLISHMENT OF NEXT MEETING DATE & TIME & FUTURE MEETING AGENDA ITEMS

- a. *The next meeting will be held on Thursday, July 18th at 6:30PM at Mica Mountain High School.*

IX. ADJOURNMENT

- a. *With no further business to be discussed, the meeting was adjourned at 7:31 PM*

SUBMITTED FOR APPROVAL BY:

**LYNDSIE HECK, CMCA
PLATINUM MANAGEMENT
ASSOCIATION MANAGER
ON BEHALF OF THE SONORAN DESERT WILLOW ESTATE HOA**